

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
MEETING AGENDA**

**November 15, 2023; 12:00 p.m.**  
**6900 Atmore Drive, 3rd Floor Board Room #3056**  
**Richmond, VA 23225**

1. Call to Order
2. Determination of Quorum
3. Approval of October 18, 2023 Meeting Minutes
  - a. **Motion** - I move that the Board Approve/Disapprove the October 18, 2023 meeting minutes
4. Public Comment Period\*
5. Presentation: Richmond City Justice Center compliance plan review
6. Jail Review Committee Report (*read by a JRC member*)
  - a. **Motion to Close Cases where No Violations were found:**
    - i. The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:
  - b. **Motion to Close Cases where Violations were properly addressed:**
    - i. The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation revealed evidence indicating that the facility was out of compliance with Board regulations; however, the Jail Review Committee further finds that corrective actions taken by the jail appropriately addressed the Committee's concern. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

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7. Policy and Regulations Committee Report – Dr. Cleopatra Lightfoot-Booker, PsyD:

a. **Motion to Recommend to the Board Regarding Audit Requirement:**

I move that the Board require Board audits prior to the opening of a new facility, unit or program at a jail or lockup, thereby ensuring operational policies are in place in advance of occupancy.

b. **Motion to Recommend Board Practice Change Regarding American Correctional Association (ACA):**

I move that the Board's practice of waiving audits for jails holding current ACA credentials be abandoned.

8. Additional Items for Discussion/Board Member Comment

a. Revision of Board violation resolution process.

9. Adjournment

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**\* Comments from the public are limited to five minutes per person on matters not on the agenda**